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Headteacher

Joy Luxford BA, PGCE, NPQH

6th December 2019

Dear Parents and Carers

Re: RELAY Protocol – Domestic Abuse Notifications

I am writing to inform you that the school is part of a jointly run scheme between Luton Council, Bedfordshire Police and our School, called RELAY. This local scheme is in response to the national scheme 'Operation Encompass' (www.operationencompass.org).

RELAY has been set-up to help schools provide support to children who may have been affected by incidents of domestic abuse in the home. We know that children can be significantly physically or emotionally harmed when they are involved in, present at or witness to domestic abuse.

Under this scheme (RELAY) the school will receive notification from Luton Council following any domestic abuse incidents reported by Bedfordshire Police, where a child in the school may have been affected.

The school has designated **Joy Luxford (Headteacher) as the Key Lead for this scheme**. The Key Lead (known as the Nominated RELAY Single Point of Contact or SPOC) has received guidance (RELAY Protocol and associated Information Sharing Agreement) and training from the Council to allow them to use the information that has been shared in confidence and to make sure the right support is available for children and their families.

We are keen to offer the best support possible to our pupils and we believe this is going to be extremely beneficial for all those involved.

If you have any concerns or questions, then please contact the Key Lead and we will be happy to discuss this further. Our contact details are as follows:

Joy Luxford, Head teacher – 01582 593426 or admin@grasmere.nurseryluton.com

Further information about the RELAY scheme will be found on our school's website as soon as we have this available, and will also be available from the school office on request.

With best wishes

A handwritten signature in blue ink, appearing to read 'Joy Luxford', is written over a faint circular stamp.

Joy Luxford
Head teacher